



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Eion, Parish Clerk

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Minutes of the Meeting of Steventon Parish Council held on Tuesday 2nd February 2010 at 19.00 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE.

Apologies were received from Ms L Hotchin.

2. PRESENT

Mr R Bosley (Chair), Mrs C Denton, Mr S Fisher, Mr M Howden, Mrs A Ivin, Mr M Reade, Mrs S Rees and Mr W Temple. Mrs A Eion (Parish Clerk) was in attendance. There were four members of the public present.

3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]

All members of the Council have an interest in the reservoir.

4. PUBLIC PARTICIPATION

4.1. PCSO report

The PCSO reported there had been an incident in Station Yard where tiles had been damaged. Concern was expressed that drugs were a problem in the village and the PCSO encouraged anyone with suspicions to report the incident, if they preferred via Crimstoppers where no identification was requested.

4.2. Byeway 16 – Station Lane

Nick Thompson informed the Parish Council that he had complained about the state of the lane and an inspection was to be made the following Thursday. Hopefully something may be done as the surface had large potholes.

4.3. GARD

Thames Water and the Environment Agency statement of common ground had just been published and is available on the Environment Agency website. There appeared to be few agreements. It will be estimated on 14th April at a pre inquiry meeting how long the inquiry will take. The inquiry will start on 15th June. GARD had arranged for a QC and the membership had paid for a planning consultant to represent them

4.4. Ditches and Flooding

There was concern about the culverts and the lack of gratings as the Highways are responsible a letter would be sent to ask about clearance and schedules. It was suggested that funds may be available from the Vale or OCC to have a professional study of drainage done.

Action 10/02/01: Clerk

4.5. Sarinc

Mrs Shrimpton asked if the allotment warden should clear the gullies along the causeway as he had in the past. The Parish Council agreed that this was valuable work, which reduced puddles at the side of the road and damage to road edges, and it should continue. She also informed the Parish Council that Sarinc would pay for the felling of the two trees on the Green. The Clerk to inform Sarinc when the work was to be done so that Andrew Morton could schedule collecting the wood.

5. PARISH EMERGENCY PLAN

Bethan Morgan the County Emergency Planning Officer for Oxfordshire County Council kindly attended the meeting to help with the drawing up of an emergency plan. She explained that although it was not always possible to put things in writing, the action of a group of people thinking about what would happen in the event of an emergency was sufficient to get ideas and possible solutions circulating. In the event of a major emergency the Police, Fire and Ambulance would not be able to cope and communities could be left to fend for themselves for some time. Ideas on what could be done and how should be discussed before such an event.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING.

The minutes of the meeting held on 5th January 2010 were accepted, with the following addition, as a true record and signed by the Chair. Proposed: Mr Fisher. Seconded: Mr Reade.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Kickabout area fence

The scale drawing had been submitted

7.2. Annual Parish Meeting

The Village main Hall was available on Saturday 8th May and the millennium room could be booked on any Saturday in May at present. The Parish Council decided that the Millennium room was best suited and to hold the Annual Parish Meeting on the 8th May 2010. It was felt that reports of activities should be given to the village but elections and representative should be dealt with at the Annual Council Meeting of the Parish Council, this meeting to be held on Tuesday 4th May.

7.3. Road verges near the School

The Clerk has put in a report to the Highways about the potholes. She was asked to put in a submission about the potholes on the other side of the railway crossing where the road was in danger of falling into the ditch. The pavement in Castle Street was also causing a problem.

8. APPOINTMENT OF SCHOOL GOVERNOR

One of the School Governors had indicated that they wished to resign and the Parish Council should elect a replacement. The Parish Council were unclear as to appointments required by them and would enquire of the current Chair of Governors, Dr. Hilary Otterburn, the terms of appointment.

9. WIND TURBINE

Investigations were ongoing. It was also suggested that the Mill Race could perhaps be used to generate electricity but it was agreed that this was in the ownership of the Mill.

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1. Finance and General Purposes Committee RB, LH, MH, SR, C

10.2. Planning Committee RB,SF,MH,AI,MR,SR,Clerk

10.3. Burial Ground MR, SR, Clerk

The Clerk provided an exterior notice board to take two A4 sheets at a price of £39.50. The Parish Council agreed that it was suitable and the working group would meet to decide a location and arrange installation.

Action 10/02/03: Working group

10.4. Village Waterways, ditches and Flooding RB, LH, MR, SR

A ditch clearance day would be scheduled in March.

10.5. Footpaths RB, SF, LH

The bridge on the A34 was still ongoing. It was hoped that Milton Park would contribute towards the resurfacing of the cinder track alongside the railway.

10.6. Trees and Greens RB, SF, AI, MR

10.7. **Parish Plan** AI, MH, WT

10.8. **Playground** CD, AI, WT

The Clerk to contact PlaySafety Limited to request clarification on the reports received.

Action 10/02/04: Clerk

10.9. **Thames Water liaison** LH, SR, WT

The report from Dr. C Binnie had been received and incorporated into the submission which had been sent before the deadline. The working group would look at the statement of common ground and see if it required any response.

Action 10/02/05: Ms Hotchin, Mrs Rees, Mr Temple

10.10. **Sarinc** SR, WT

10.11. **Sports and Social Club** RB, MR

10.12. **Website** LH, MH, SR, C

The website had been updated with a page for the pre-school, a google map showing location and photographs of Steventon in the snow provided by Mr Brian Leahy.

11. FINANCE

11.1. **Accounts 2009-10**

The accounts were discussed and approved. Proposed: Mr Reade. Seconded: Mr Howden.

11.2. **Cheques for Signature**

12. CORRESPONDENCE

12.1. **Received**

12/1/10	VWH	STE/21080 009/02276/FUL 1&2 Hill Farm Cottages, Church Road, Steventon, Proposed two storey extension to rear of both properties with internal alterations.
12/1/10	Soc Local Council Clerks	The Clerk, Conference programme
15/1/10	Chris Binnie	Invoice
15/1/10	Spinal Injuries Assoc	Fish and Chip supper fund raiser notice
15/1/10	Clerks and Councils	Direct Newsletter
18/1/10	OCC	Home 2 School
21/1/10	VWH	STE/7797/4-LB 79 The Causeway, Partially block door and change to a window (work already carried out) Permit 8 th January
21/1/10	E Dawn Instone	Acknowledgement of receipt of submission and appendices to Defra
22/1/10	ORCC	Community led planning event
22/1/10	Home Start	Request for donation
22/1/10	VWH	Additional submission re Truck
23/1/10	OPFA	The playing field
25/1/10	Wantage Conservative Assoc	Surgery times notice for Ed Vaizey
29/1/10	E Sarinc	Minutes
31/1/10	E Jim Mason	Mason's fair request to hold on the little green

12.1.1. **Application to hold Mason's fair on the little Green**

The Parish Council agreed that Mason's Fair could come to the Little Green as usual. The dates requested were to arrive on Monday 24th May opening Friday 28th and Saturday 29th and Monday 31st staying and reopening on Friday 4th and Saturday 5th June 2010. It was decided that the charge would be £100 per day opened.

12.1.2 **Application to hold a circus on the Little Green**

Tod Christian of Sittingbourne had contacted the Clerk to request use of the Little Green to hold a small family circus the only animals being Shetland ponies. It would be half the size of the funfair and would like to arrive on a Sunday and run from Wednesday to Sunday preferably at the end of

April. The circus is self-contained, fully insured, will only use generators at show time and would reinstate the ground if necessary. A deposit would be paid. The Parish Council had no objection in principal but would not allow opening on Sunday as the funfair restricted opening. The charge would be the same as the funfair and all waste must be removed and the ground left in good condition

12.2. Sent

15/1/10	Russ Gooding	Order for tree work on Village green
18/1/10	E Water resources Defra	Submission of revised comments
18/1/10	Defra	Water resources hard copy of submission and appendices
19/1/10	E VWH	Your Vale Your future response
20/1/10	E Katherine Horton	Barnett road details of procedures gone through and orcc link
27/1/10	T Fraser	Minutes and Agenda
27/1/10	I Brown	Minutes and Agenda
27/1/10	M Murray	Minutes and Agenda

13. PLANNING MATTERS

13.1 Applications

STE/21080 09/02276/FUL

1 & 2 Hill Farm Cottages, Church Road, Steventon

Proposed two storey rear extensions to both properties and internal alterations

No objection

14. MATTERS FOR FUTURE DISCUSSION

14.1 Sports and Social Club

Rent due April 2011 as licence and agreement had taken so long to complete.

14.2. Registration of land owned by the Parish Council

14.3. Dog mess

13. DATE OF NEXT MEETING. 2nd March 2010.

The meeting closed at 8.45 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Richard Bosley

Position: Chair of the Parish Council

Signature:

Date: **2nd March 2010**