



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of the Meeting of Steventon Parish Council held on Tuesday 1st June 2010 at 19.00 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE.

2. PRESENT

Mr R Bosley (Chair), Mrs C Denton, Mr S Fisher, Ms L Hotchin, Mr M Howden, Mrs S Rees, and Mr W Temple. Mr T Fraser (VWH) and Mrs A Einon (Parish Clerk) were in attendance, Mr Murray (VWH) attended from 7.50. There was one member of the public present.

3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]

All members of the Council have an interest in the reservoir.

4. PUBLIC PARTICIPATION

4.1. PCSO Report

PCSO Catherine Johnson attended this part of the meeting and reported that a public order arrest had been made in the area that was awaiting trial, there had been a case of arson involving the youth shelter, and there had been an arrest for possession of cannabis. The ANPR machine would be in use in the area this machine reads registration numbers and interrogates the central computer and returns any discrepancies. The Council asked that parking in front of the coop was kept as a priority for police in the village.

5. APPROVAL OF THE MINUTES OF THE LAST MEETING.

The minutes of the meeting held on 4th May 2010 were accepted as a true record, and signed by the Chair. Proposed: Mr Fisher. Seconded: Ms Hotchin.

6. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

6.1. Castle Street

The paved area in front of the flats had been reported but no feedback had yet been received.

6.2. Drainage Village Green

No further information had been received.

6.3. Parish Emergency Plan

No further action had been taken

6.4. Ditches and flooding

Mr Bosley had spoken to Highways regarding the Mill Street culvert and was satisfied that it had been inspected.

6.5. Water voles results of surveys BBOWT

Mrs Rees, Mr Bosely and Mrs Shrimpton had met with the allotment warden and agreed a schedule of cutting that would leave blocks of cover uncut and edges to the ditches.

6.6. Highway Maintenance

Repair patches had been laid in the areas of Stonebridge road that had been badly affected by the frost.

6.8. Working party reports

6.8.1. Village Waterways, ditches and Flooding RB, LH, MR, SR

Mr Bosley was still to investigate a blocked ditch at Deanes Court.

Action 10/06/01: Mr Bosley

6.8.2. Footpaths RB, SF, LH

The footbridge over the A34 had been reopened

6.8.3. Trees and Greens RB, SF, AI, MR

Mr Bosley had spoken to Mr Tyrell and Mr Pajak who had agreed to remove the tree across the footpath at Kennel Lane.

6.8.4. Playground CD, AI, WT

The Clerk had written to Playground Services about the replacement of the vertical ladder with an access ramp. Mrs Denton and talked to users of the play area and a survey had been carried out by a member of the public and there was agreement that a smoking ban would be nice but not enforceable, dogs should not be banned from the area. The Council explained that the bins in the play area were not suitable for dog faeces as they were emptied by the litter wardens who recycled as much of the contents as possible. The bin at the end of Stonebridge road was provided by the Vale of White Horse and emptied by them; this had been installed after requests from the Parish Council for dog bins. The Vale no longer provides dedicated dog bins but dual-purpose bins instead.

7. ANNUAL PARISH MEETING REPORT

The Annual Parish Meeting had been held on Saturday 8th May in the Millennium room there had been a disappointing number of people attending. It was thought that the more informal structure and weekend date was a successful formula and should be maintained but that next year more publicity should be given to the event.

8. NEW WASTE COLLECTION SYSTEM FROM OCTOBER

Details of the new waste collection scheme that provides weekly food collection and fortnightly collection for recyclable materials was discussed. The information booklet had been contracted to the Post Office for delivery and it appeared that a large amount of the village had still to receive the leaflet. The Chair and Mr Murray would write in Steventon News to ensure everyone received the information. This item should be included on the agenda for the next meeting.

9. REVIEW OF THE RISK ASSESSMENT DOCUMENT

The current document was circulated and discussed. It was agreed that in its existing state it should be adopted but that all Councillors would look at the Risk document obtained from the website of the outside Auditor to consider if any of this should be incorporated.

Action 10/06/02: All Councillors

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1. Finance and General Purposes Committee RB, LH, MH, SR, C

10.2. Planning Committee RB, SF, MH, AI, MR, SR, Clerk

10.3. Burial Ground MR, SR, Clerk

10.4. Village Waterways, ditches and Flooding RB, LH, MR, SR

10.5. Footpaths RB, SF, LH

10.6. Trees and Greens RB, SF, AI, MR

An inspection of the trees had been carried out and number 231 appeared to have a lot of dead wood visible. Mr Bosley asked Mrs Shrimpton if the Allotment Warden could look at it and decide if this was work he would be able to undertake of if an outside contractor would be required.

Action 10/06/03: Mr Bosley/Sarinc

10.7. Parish Plan AI, MH, WT

10.8. Playground CD, AI, WT

Dealt with at 6.8.4 above. It was noted that the Rospa inspection was due in July.

10.9. Thames Water liaison LH, SR, WT

The public enquiry was due to start on 15th June.

10.10. Sarinc SR, WT

10.11. Sports and Social Club RB, MR

10.12. Website LH, MH, SR, C

Information about the proposed reservoir had been written by Mr Temple and agreed by the Parish Council this would now be published. Access to the Parish Council response and appendices had been included.

11. FINANCE

11.1. Accounts 2010-11

The accounts were discussed and approved. Proposed: Mr Howden. Seconded: Mr Fisher.

11.2. Cheques for Signature

12. CORRESPONDENCE

12.1. Received

5/5/10	Glynn Davies E	Email re ditches and water flow
9/5/10	Clerks and Councils Direct	Newsletter
9/5/10	Oxford shire biodiversity News	Newsletter from Nature Conservation forum
9/5/10	NHS Oxfordshire	Health News
10/5/10	SLCC	The Clerk
10/5/10	Village Hall	Invoice for use of room 8 th May
14/5/10	CPRE	AGM and bulletin
15/5/10	VWH	Vale Community safety circular
16/5/10	OCC	Highway boundary, Hanney Road
17/5/10	Alison Jarrett on behalf of Alice Rickard	Request for funds for preschool.
20/5/10	VWH	Changes to Waste poster
25/5/10	Copy letter to Mrs Chynoweth from Sovereign Vale	Re works at Number 13 Northway
26/5/10	M Didcock	Burial requests Thelma Fletcher and Florence White
27/5/10	Set in Stone	Request to erect memorial David Thompson
30/5/10	Reeves Memorials	Request to erect memorial Brian Hancock
30/5/10	Alison Jarrett	Email re survey of Playground re dog ban

12.1.1. An email from Glyn Davies re drainage

Mr Davies suggested that drainage ditches could be increased in depth and that a new culvert under High Street should be considered. A black pipe had appeared in the ditch beyond the causeway crossing. Mr Bosley investigated and removed the piece of pipe that appeared to have fallen from a lorry.

12.1.2 Request from Pre-school for funding

The Pre-School had requested that the Parish Council fund a cycle track to enhance the new build. The existing track will have to be removed to make way for the new building. The new track in wet pour safety surface would cost £9,500. The Parish Council discussed this request and were unanimously in favour of supporting as much as possible this request. However it did not come under the normal budget of the Parish Council and would therefore need to be considered under the S137 system. This allowed for a figure multiplied by the electorate to be

spent on other items. The Clerk was asked to establish the current amount available and the possibility of this being a permissible spend.

Mr Howden told the council that Milton School were having a surface laid for a cycle track that complied with legislation but was cheaper than wet pour. He offered to arrange a viewing and talk to the Pre School representatives about it.

Action 10/06/04: Clerk

12.1.3 Quote for installation of kickabout fence

The Clerk had asked Sheepwash Fencing to quote to modify and install the fence around the kickabout area. The price for cutting the fence and gates and installing them at a maximum of 2 metre high was £1300. The Parish Council had previously agreed that this work should be done and accepted the quote as reasonable for the work involved. The Clerk to issue an order.

Action 10/06/05: Clerk

12.2. Sent

6/5/10	VWH E	Response form for STE/21169 change of use of paddock to domestic curtilage. Land rear of the Gables Steventon
16/5/10	Playground services	Letter re equipment provided in Children's playground
26/5/10	T Fraser	Minutes and Agenda
26/5/10	I Brown	Minutes and Agenda
26/5/10	M Murray	Minutes and Agenda

13. PLANNING MATTERS

14. MATTERS FOR FUTURE DISCUSSION

14.1 Signs explaining that the grass around the ditches would be longer to enhance the habitat for the water voles. Also a possible map of the village to be displayed near the war memorial.

14.2 Future of the youth shelter. Instigate public discussion if it should be demolished.

15. DATE OF NEXT MEETING. 6th July 2010.

The meeting closed at 8.10 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Richard Bosley

Position: Chair of the Parish Council

Signature:

Date: **6th July 2010**