



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Eion, Parish Clerk

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### **Minutes of the Meeting of Steventon Parish Council held on Tuesday 5<sup>th</sup> January 2010 at 19.00 in the Village Hall Millennium Room**

#### **1. APOLOGIES FOR ABSENCE.**

Apologies were received from Mrs A Ivin, Mr W Temple, Mr I Brown (OCC), and Mr T Fraser(VWH)

#### **2. PRESENT**

Mr R Bosley (Chair), Mrs C Denton, Mr S Fisher, Ms L Hotchin, Mr M Howden, Mr M Reade, and Mrs S Rees. Mrs A Eion (Parish Clerk) and Mr M Murray (VWH) were in attendance. There were seven members of the public present.

#### **3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]**

All members of the Council have an interest in the reservoir. Mr Fisher has an interest in Barnett Road as he is a resident.

#### **4. PUBLIC PARTICIPATION**

##### **4.1. PCSO report**

The PCSO reported that no crime reports had been received from the Steventon area between 5<sup>th</sup> December and 5<sup>th</sup> January.

##### **4.2. Truck license**

Mr Bennett attended the meeting and thanked the Parish Council for their support on the proposed changes to the license. He had a petition that so far had been signed by 500 people plus 30 letters of support. He tabled a paper explaining their proposals to ensure noise reduction particularly to those houses that had complained, but also to the village in general and was assuring all that the problem would not be ignored whatever the outcome of the hearing on 29<sup>th</sup> January. Later in the meeting Mr Murray offered to represent the Parish Council at the hearing if it was deemed necessary.

##### **4.3. Flood risk reduction**

There was concern that although ditches were being cleared on a regular basis the culverts under the roads could be blocked or partially blocked. The gratings in some cases had been broken and in other there seemed to be none. It was suggested that the Environment Agency no longer allowed gratings to be installed on culverts. It was felt that there was insufficient knowledge of which ditches and culverts were essential for the drainage of the village. The Vale had done a survey of the ditches in the area after the floods and a report prepared. The areas of concern had been looked into and addressed. It was perhaps time to revisit this report to ensure everything had been sorted out. The Highways department were responsible for culverts under the road.

##### **4.4. Development in Barnett Road of Affordable housing**

The problems with traffic, flooding, road maintenance and lighting were raised until the actual planning application is submitted there is no definite information. It is essential that when the application is available for comment by Parish and residents that everyone submits their views. At

this time a traffic survey by the Highways will be commissioned and a report from the Environment Agency on flood risk. The design of the development was again questioned as to why it was on one side of the road rather than at the end effectively making a cul-de-sac. The design had been voted on at a public meeting and by far the greatest percentage had elected for the present layout.

#### **4.5. Sarinc**

Mrs Shrimpton asked if when the ditches were cleared the spoil could be put somewhere other than on the side. The spoil contained stones and could damage the trimming equipment used on the grass. This would be discussed further but removal was not an option due to the amount and also the environmental recommendation to allow invertebrates to recolonise. It may be possible to have small heaps rather than a continuous strip. This was not a problem at present since no mowing was possible nor necessary.

Forms were being issued to residents who required logs, as there was a question on income of the household, envelopes were being provided for their return.

### **5. PARISH EMERGENCY PLAN**

This item postponed to the next meeting as Beth Morgan was unable to attend because of the inclement weather.

### **6. APPROVAL OF THE MINUTES OF THE LAST MEETING.**

The minutes of the meeting held on 1<sup>st</sup> December 2009 were accepted, with the following addition, as a true record and signed by the Chair. Proposed: Mr Reade. Seconded: Mr Howden.

9.6. Mike Cabernall should read Mike Habermehl.

### **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

#### **7.1. Kickabout area fence**

The scale drawing had still to be completed and submitted.

**Action 10/01/01: Clerk**

#### **7.2. Consultation on referral of planning applications**

The Clerk had received notification from the Vale that as there had been so many objections to the new proposals they had been suspended at present.

#### **7.3. Best Kept village award**

Mrs Rees had washed the boards as much as possible.

#### **7.4. Proposed planning application by Sovereign for affordable housing Barnett Road**

Covered under 4.4 above

#### **7.5. Bollards in the Hanney Road**

The Clerk had emailed Mr Brown about the state of the bollards in the Hanney Road. He had replied that Highways would be looking into replacing them with something more robust but that if the Parish Council were not satisfied with the results they should perhaps ask for the removal of the chicane and replacement with a VAS, Vehicle activated sign, as the one on the hill coming into the village. The bollards had been replaced with thinner reflective ones.

### **8. PARISH PRECEPT 2010-2011**

The level of precept required was discussed and it was agreed to request £22,250 a reduction from last years £24k.

### **9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

**9.1. Finance and General Purposes Committee** RB, LH, MH, SR, C

**9.2. Planning Committee** RB,SF,MH,AI,MR,SR,Clerk

**9.3. Burial Ground** MR, SR, Clerk

The Clerk was still trying to find a board to take one or two A4 sheets at a reasonable price.

**Action 10/01/02: Clerk**

**9.4. Village Waterways, ditches and Flooding** RB, LH, MR, SR

**9.5. Footpaths** RB, SF, LH

The bridge on the A34 was still ongoing.

**9.6. Trees and Greens** RB, SF, AI, MR

Estimates had been received for the removal of the two dead trees on the Green. One at £950 and the other at £320 it was agreed the lower would be accepted and the wood to be removed by the allotment warden. Sarinc would be informed and asked if they would like to make a contribution to the costs.

**Action 10/01/03: Clerk**

**9.7. Parish Plan** AI, MH, WT

**9.8. Playground** CD, AI, WT

The Clerk to contact PlaySafety Limited to request clarification on the reports received.

**Action 10/01/04: Clerk**

**9.9. Thames Water liaison** LH, SR, WT

Mrs Rees, Mr Temple and Ms Hotchin had made considerable progress on the submission to the public inquiry. It was felt that advice from an expert should be sought before sending it in to ensure that all details had been covered. The Parish Council agreed to spend up to £250 to request Dr. C Binnie to inspect the document and make comments. The submission would then be made before the deadline of 19 January.

**Action 10/01/05: Ms Hotchin, Mrs Rees, Mr Temple**

**9.10. Sarinc** SR, WT

**9.11. Sports and Social Club** RB, MR

**9.12. Website** LH, MH, SR, C

**10. FINANCE**

**10.1. Accounts 2009-10**

The accounts were discussed and approved. Proposed: Mr Howden. Seconded: Ms Hotchin.

**10.2. Cheques for Signature**

**11. CORRESPONDENCE**

**11.1. Received**

3/12/09	E Abbey netball club	Requesting funding
10/12/09	VWH	Trees to be felled 2 x conifer and prune willow 10 Milton Lane
10/12/09	Defra	Letter to Thames stakeholders re public inquiry
10/12/09	VWH	Letter re Consultation on planning applications postponing any changes
10/12/09	Mrs Turton	Letter re bin repairs required.
10/12/09	VWH	Leaflets Advice for Startup Businesses
12/12/09	Ringrose	Quote to fell trees x 2 on Green
12/12/09	E R Atkinson	Letter requesting support for Damascus
13/12/09	OCC	Permission to erect pavilion St Michaels Cof E School
14/12/09	VWH	Licence review Steventon Truck Festival licence
14/12/09	VWH	Precept request for 2010-2011
14/12/09	VWH	Budget proposals, Vale community safety
14/12/09	E J Bullock ORCC	Affordable housing request for chair to complete return
17/12/09	E J Bennet	Truck festival license letter
17/12/09	E Dawn Instone	Acknowledgement that Steventon Parish Council will be represented at public inquiry
19/12/09	CPRE	Membership renewal reminder
20/12/09	VWH	STE/14760/9 Manor Farm barn renovation and extension. Permit 11/12/09

20/12/09	VWH	STE/21016 13 The Green demolition of conservatory and erection of two storey rear extension. Permit 14/12/09
23/12/09	CPRE	Fieldwork
23/12/09	VWH	Your Vale your future leaflets
24/12/09	ORCC	Review
29/12/09	Oxfordshire Highways	Bus stop markings
5/1/10	Russ Gooding	Quote for tree felling
5/1/10	Lesley Lovell to R Bosley	Letter re causeway trees

### 11.2. Sent

29/12/09	T Fraser	Minutes and Agenda
29/12/09	I Brown	Minutes and Agenda
29/12/09	M Murray	Minutes and Agenda
31/1/09	Vale of White Horse	Truck license review support letter

## 12. PLANNING MATTERS

### 13. MATTERS FOR FUTURE DISCUSSION

#### 13.1 Road verges near the School

The verges by the School by the Causeway were full of potholes. The Clerk would report them to the highways department.

**Action 10/01/06: Clerk**

#### 13.2. Wind turbine

Mr Bosley was looking into the requirements and possible location.

**Action 10/01/07: Mr Bosley**

#### 13.3. Annual Parish Meeting

The Clerk would enquire when the hall was available.

**Action 10/01/08: Clerk**

### 13. DATE OF NEXT MEETING. 2<sup>nd</sup> February 2010.

The meeting closed at 8.45 pm.

**APPROVAL** Signed as a true record of the Meeting:

Name: Richard Bosley  
Position: Chair of the Parish Council

Signature:

Date: 2<sup>nd</sup> February 2010