



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 3rd January 2012 at 7pm in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE.

2 PRESENT

Mr R Bosley(Chair), Mr J Bennett, Mrs C Denton, Mr S Fisher, Mr R Green, Mrs S Rees, Mr M Toplis, Mr R Tyrrell and Mr R Wilkinson. Mrs A Einon (Parish Clerk), Mr M Murray(VWH) and Mr B Jones (VWH) were in attendance. There were four members of the public present.

3 TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]

The whole Parish Council had an interest in the Level Crossing alterations.

4 PUBLIC PARTICIPATION

4.1. Level Crossing and Causeway. The changes to the causeway to reinstate the damage done by the level crossing work, was not considered satisfactory. The communication from the crossing to Network rail consisted of a notice with a telephone number not dedicated direct phones. The Clerk raise the question of dedicated phones with Carillion and Network Rail.

Action 12/01/01: Clerk

4.2. Vale Planning

The materials used for the house at the Lantern were again raised. It was agreed that nothing could be done now about this property but it was something that could be addressed by the Parish Plan for future developments.

4.3. White van St Michael's Way

The van had no tax and flat tyres report to the Police.

5. REPORT FROM ANY DISTRICT OR VALE COUNCILLOR IN ATTENDANCE

Mike Murray was pursuing the level crossing modifications that had changed the view from the Causeway to the Church. The lighting column installed was so tall it could be seen from Mill Street. Bill Jones reported on the boundary commission who were looking to change some boundaries to reduce the number of district councillors. .

6. APPROVAL OF THE MINUTES OF THE LAST MEETING.

The minutes of the meeting held on 6th December 2011 were accepted as a true record and signed by the Chair. Proposed: Mr Green. Seconded: Mrs Rees.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS.

7.1. Registration of Parish Council Land

A reply was still awaited from Mr Escreet who had been sent the list of known land. Consideration should be given by the Councillors of any other areas of land considered to belong to the Parish and those areas maintained by them if necessary. Further quotes would be required.

7.3. Traffic survey by Coop

The survey was in hand. Mr Green would put in Steventon News to get volunteers.

Action 12/01/02: Mr Green

7.4. Future of the Youth Shelter Site

It had not been possible to obtain and display the photo as the company had been closed for the Christmas period, it should be available for display and discussion shortly. Mr Green had been in touch with Damascus and would also take the proposed design to the Youth club

Action 12/01/03: Mr Green

Possibilities for the removal of the concrete were ongoing it appeared to require a concrete breaker.

Action 12/01/04: Mr Toplis/Mr Tyrrell/Mr Bosley

7.9. Culvert by North Star

The Clerk had written to Highways but as yet had no reply. Because of the flooding in the past few days she had written again and telephoned the emergency number who had promised to examine the problem.

Action 12/01/05: Clerk

7.10. Level crossing

The Clerk had received a response from the Conservation Officer, Alison Blyth, which had been circulated to Parish Councillors, she said that there had been a meeting at the end of November between Matt Turner of Carillion and herself about what modifications were required to bring the Causeway footpath back to the original. Photographs of the work has been sent to her and she proposed to inspect but that the changes appeared satisfactory

Discussions with local solicitors had helped with the drafting of the proposed letter to Network Rail that would be circulated to the Parish Council when it was completed. The rail regulators had been asked for copies of the risk assessment and Mr Bennett had met with County Council Highways Officer at the crossing who had agreed that the changes appeared to be unlawful as to width and design, he had taken away a list to investigate further. This contradicted the previous response from Highways that railway crossings were not part of the road but were part of the railway. A proposal that a working party be set up was agreed to consist of Joe Bennett and Robert Green.

Action 12/01/06: Mr Bennett/Mr Green

7.16 New build Vanderbilt homes

Mr Bosley had visited the site in Castle Street and spoken about the verges and car parking. It was hoped that in the next few weeks the site would be able to contain the cars.

7.17 Diamond Jubilee

See 9 below

7.18 Trees overgrowing the Mill Brook

See 10 below

7.19 Steventon Friendly Association

Mr Fisher agreed to represent the Parish Council at the part on 15th January. The Clerk would notify the Friendly Association.

Action 12/01/07: Clerk

7.20 Best kept village signs

It was proposed that the Village hall Committee be asked if they would be able to locate these somewhere inside. They were looking very tatty and would only get worse.

8. HANNEY ROAD CHICANES

Highways had responded that there was no money available in the budget to make changes. The Parish Council decided to ask how much would be needed as a contribution to arrange their removal.

Action 12/01/08: Clerk

9. COMMEMORATION OF DIAMOND JUBILEE

A request for comments and proposals had been put in Steventon news unfortunately there had been no feedback to date. It was decided to resubmit in the hope that people would respond now that Christmas was over. Defer to the next meeting. Mr Murrey said that the Vale were coordinating the purchase of mugs for a number of parishes

Action 12/01/09: Mr Bosley

10. MILL STREET CONIFERS

Favourable responses had been received from residents of Mill Street to the proposal to remove the conifer trees and replace with native species. Mr Bosley had received one quote for £900 to do the work and would obtain two more.

Action 12/01/10: Mr Bosley

11. DOG BINS AND LITTER BINS

Discuss at the next meeting. Mr Fisher to examine the current bins to see which were satisfactory. The Clerk had spoken to the Vale and at present there was no budget available for new bins but the Parish Council could agree to finance bins that were located with easy access to the Highway they prefer to install dual function litter and dog bins. The cost would be approximately £120 for the bin, plus £100 for installation, it would then cost £3.75 for each empty, i.e. once per week would be £200 per annum. The Vale require an application with a map with the proposed bins marked.

Action 12/01/11: Mr Fisher/Parish Council next meeting

12. HENRY MIDWINTER LEAVING OXFORDSHIRE

Mr Midwinter was leaving the area to live in West Sussex and the Parish Council agreed that a presentation was in order to the tune of £200. A working group was set up consisting of the members of the Finance and General Purposes Committee to discuss and purchase a suitable item which would be presented at Mr Midwinter's open morning to be held on the Millennium room on 21st January.

Action 12/01/12: F&GP working group

13. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

13.1. Review Insurances

Quotations from alternative Insurers for the Parish Council annual insurance to be sought. The renewal quote had not yet been received. Review of the schedule of fixed assets and its values would be required.

Action 12/01/13: Clerk

14. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

14.1. Finance and General Purposes Committee JB, RB, RG, SR, Clerk

Nothing to report

14.2. Planning Committee RB, CD, SF, MT, RW, Clerk

Nothing to report

14.3. Burial Ground CD, RT, SR, Clerk

A meeting had been held to check headstones and general maintenance. There was only one headstone that was not solid. A letter to be sent to the relative of graves with glass vases, curbs and fences, gravel, extra unsecured ornaments, statues, windmills and soft toys, had been drafted. Although this was a difficult and sensitive problem the safety of those attending and working in the burial ground could be at risk. Making contact with relatives could be difficult but initially the letter would be sent to the address in the records. There was also a holly tree that had outgrown the space available; it was recommended it should be felled. The spoil from grave digging was now a large

heap that had slipped into the drainage ditch. Enquiries were being made about how other burial grounds dealt with spoil.

Action 12/01/14: Clerk

14.4. Village Waterways, ditches and Flooding JB, RB, RG, MT, RT, RW

The coping stones on the culvert by the school were falling in, report to Highways.

Action 12/01/15: Clerk

When the ditches had been cleared the spoil had been put to the side and it had been mentioned that this would only return to the ditch, removal would be logistically difficult.

14.5. Footpaths RB, SF, RT

Nothing to report

14.6. Trees and Greens RB, SF, RT, RW

There was a fallen tree in the copse but not affecting the paths. It was confirmed that the Allotment warden would clear any that caused an obstruction.

14.7. Parish Plan RG, SR, Clerk

The working party would meet and proposed to examine maps of the village to consider areas with possible potential for housing.

14.8. Playground CD, RG

The maintenance list was still awaited. Mrs Denton would provide a list of items required relating to signs and bolt covers. Edges would be banked when the weather improved at present it would immediately fall away.

Action 12/01/16: Mrs Denton

14.9. Sarinc

Sarinc had no objection to the installation of a mirror on the allotment fence. The fence had now been repaired and Mr Bosley agreed to investigate the cost of a mirror.

Action 12/01/17: Mr Bosley

15. FINANCE

15.1. Accounts 2011-12

The accounts were discussed and agreed. Proposed: Mr Green. Seconded: Mr Fisher

15.2. Cheques for Signature

16. CORRESPONDENCE

16.1. Received

| | | | |
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| 3/12/11 | | CPRE | Fieldwork |
| 7/12/11 | | Dynamic Fireworks | Organise firework display for Jubilee |
| 7/12/11 | E | Highways | Newsletter |
| 7/12/11 | E | OCC | Review of ORCC transport team |
| 7/12/11 | E | Anna Wright | Neighbourhood update |
| 8/12/11 | E | C Wilding | Copy of network rail info |
| 10/12/11 | | Vale and Downland Museum | Request for funds |
| 10/12/11 | E | I Brown | Copy of letter re speed in high street |
| 10/12/11 | E | E Vaizey | Re copy from ian brown will write to Thames Valley police |
| 12/12/11 | | Thames Water | Management Plan 2009 |
| 12/12/11 | | Two Saints | Involve magazine |
| 12/12/11 | | OPFA | Membership renewal due |
| 12/12/11 | E | Becki Shaw | Request to book ashes plot |

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| 12/12/11 | E | Wroughton Parish Council | Reference request for Masons Fair |
| 13/12/11 | | VWH | 11/02819/FUL Centurion House, 18 Milton Lane, Steventon. Proposed two storey extension and swimming pool with solar panels to the south side of the existing garage. |
| 13/12/11 | E | Sharon and Tony O'loughlin | Support for Mill Street removal of conifers |
| 14/12/11 | | CPRE | Guide Planning explained |
| 14/12/11 | | Harwell Chiltern Campus | Stakeholder survey |
| 14/12/11 | | VWH | 11/02879/FUL 79 Hanney Road, Steventon Proposed re-build of existing workshop and office to first floor. |
| 15/12/11 | E | Sara Malin | Support for Mill Street removal of conifers |
| 16/12/11 | | VWH | 11/02956/FUL 44 Castle Street, Steventon Internal and external alterations, erection of new summer house to replace existing outbuilding. |
| 17/12/11 | | Becki Shaw | Cheque to reserve ashes plot in burial ground |
| 18/12/11 | E | William and Judith Ross | Support for Mill Street removal of conifers |
| 19/12/11 | | VWH | 11/01751/FUL 39 The Green Planning appeal to be held on 4 th January request for notification of requests to speak |
| 20/12/11 | | T Dunsdon | Copy of application to VWH requesting site screening for land at Abingdon Road. |
| 20/12/11 | E | Alison Blyth | Conservation of causeway copy of letter from Matt Hunter. Site meeting 30.11.11 |
| 21/12/11 | E | Stephen Corrigan | Apologies for no invoice for elections |
| 23/12/11 | | Reeves memorials | Request for memorial Eric Brind |
| 27/12/11 | | VWH | 11/02534/RMC Variation of condition 9 The Gables 39 The Green fixed obscured glazed window. PERMIT 16 December 2011 |
| 27/12/11 | | VWH | 11/02597/FUL 3 & 4 The Lanterns Retrospective erection of two three bed houses PERMIT 22 December 2011 |
| 31/12/11 | E | Carolyn Heath | Support for proposals in Mill Street |

16.2. Sent

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| 7/12/11 | E | Dr Silk | Results of Best Kept Front Gardens for newsletter |
| 12/12/11 | | OALC | Cheque for roles and responsibilities course |
| 12/12/11 | | Mill Street residents | Letter re large conifers and requesting opinions on their removal and replacement with native trees |
| 14/12/11 | E | Wroughton Parish Council | Reference for Masons Fair |
| 16/12/11 | E | Planning dept | Return forms |
| 16/12/11 | | Chris Naish Friendly Assoc | Thank you for invitation to dinner |
| 16/12/11 | E | Conservation Officer VWH | Letter re Causeway damage copies to Network Rail, Carillion Iain Brown |
| 16/12/11 | E | High Sheriff of Oxfordshire | Nominations for Midwinter and Thompson |
| 27/12/11 | | Bill Jones | Minutes and Agenda |
| 27/12/11 | | I Brown | Minutes and Agenda |
| 27/12/11 | | M Murray | Minutes and Agenda |
| 27/12/11 | E | Mandy Bell Highways | Request update on culvert assessment |
| 2/1/12 | E | Mandy Bell Highways | Note to say culvert floods Stocks Lane |

17. PLANNING MATTERS

17.1 Planning applications

17.1.1. 11/02819/FUL Centurian House, 18 Milton Lane, Steventon
Proposed two storey extension and swimming pool with solar panels to the south side of the existing garage.

No objection – consider drainage of swimming pool and hard standing in flood area

17.1.2. 11/02879/FUL 79 Hanney Road, Steventon

Proposed re-build of existing workshop and office to first floor.

No objection – not a separate dwelling

17.1.3 11/02956/FUL 44 Castle Street, Steventon

Internal and external alterations, erection of new summer house to replace existing outbuilding.

No objection.

18. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

None were raised

19. **DATE OF NEXT MEETING.** 7th February 2012.

The meeting closed at 9.00 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Mr Richard Bosley

Position: Chair of the Parish Council

Signature:

Date: **7th February 2012**