



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Eion, Parish Clerk

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Minutes of the Meeting of Steventon Parish Council held on Tuesday 1st December 2009 at 19.00 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE.

Apologies were received from Mrs A Ivin, Mr I Brown (OCC), Mr T Fraser(VWH) and Mr M Murray(VWH)

2. PRESENT

Mr R Bosley (Chair), Mrs C Denton, Mr S Fisher, Ms L Hotchin, Mr M Howden, Mr M Reade, Mrs S Rees and Mr W Temple. Mrs A Eion (Parish Clerk) was in attendance. There were eight members of the public present.

3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]

All members of the Council have an interest in the reservoir. Mr Fisher has an interest in Barnett Road as he is a resident.

4. PUBLIC PARTICIPATION

4.1. PCSO report

PCSO Mike Claydon and PCSO Darren Baker attended and reported they had received some responses to the village survey but were still open to more which could be dropped off at Milton Park at the security office. The concerns so far included speeding in the Hanney Road, poor lighting in the Hanney Road and dog fouling. Information about drug activity would be much appreciated.

4.2. Development in Barnett Road of Affordable housing

Anna Kennedy of ORCC and Stephen Methven of Sovereign Housing attended for this item and answered questions on the proposals. Concerns from members of the public were that the road was already in bad repair and constricted with only one light and that the area drainage already had problems. The planning department would address these items when an application was submitted, as well as the DC Highways. There is no obligation on a new development to upgrade existing roads but they must have no negative impact. An underground electricity cable had caused the delay in submission that the company had now agreed to move.

If there are local people who are not yet on a list or feel they have no chance of getting a house in the village, Anna Kennedy would like to hear from them and would keep them up to date with developments. When permission had been obtained completion would be in about nine months.

4.3. Sarinc

Sarinc would like the wood from the two dead trees on the Village Green and would be prepared to contribute to the cost of felling. The Clerk would obtain two quotes for the felling and retention of the wood.

Action 09/12/01: Clerk

Mrs Shrimpton invited everyone to the switching on of the new Christmas lights on 6th December.

5. APPROVAL OF THE MINUTES OF THE LAST MEETING.

The minutes of the meeting held on 6th October 2009 were accepted, with the following addition, as a true record and signed by the Chair. Proposed: Mr Howden. Seconded: Ms Hotchin.

Mr Temple had been present at the meeting.

6. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

6.4. Zebra Crossing

The Clerk had still not had a reply from the Manager of the Coop to consider the installation of a folding bollard.

6.5. Kickabout area fence

The planning application had been resubmitted. The Planning department had requested a scale drawing of the fence.

Action 09/12/02: Clerk

6.6. Causeway Trees

A letter had been sent to Lesley Lovell copied to the Vale and Councillors.

6.7. Consultation on referral of planning applications

The Clerk had sent in the comments and concerns of the Parish Council to the Vale of White Horse DC.

6.8. The sign at Stocks Lane had been broken.

The Clerk had reported to the Highways Department who had informed her that it was the responsibility of the Vale. She had therefore informed the Vale but had not received any reply.

6.9. Parish Emergency Plan

Bethan Morgan The County Emergency Planning Officer had agreed to attend the January meeting to explain the template and answer questions.

6.10. 20 mph speed restriction

The Clerk had made enquiries with the Highways Department and been told that no further 20 mph areas would be created until a suitable length of trial period had run

6.11. Sarinc

See 4.3 above.

6.12. Best Kept village award

Mrs Rees agreed to give the board a wash at the next ditch clearance gathering.

Action 09/12/03: Mrs Rees

7. REPRESENTATIVES ON VILLAGE HALL COMMITTEE

A letter from the Village Hall Committee was discussed. The Parish Council had a representative on the Committee who had now resigned. It was decided to postpone proposal of a replacement until the May meeting. Mr Howden would keep the Parish Council informed of any relevant items that arose.

8. PROPOSED PLANNING APPLICATION BY SOVEREIGN FOR AFFORDABLE HOUSING BARNETT ROAD

Covered under 4.2 above

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1. Finance and General Purposes Committee RB, LH, MH, SR, C

9.2. Planning Committee RB,SF,MH,AL,MR,SR,Clerk

The Committee had met on Monday 23rd November in the Millennium room to discuss the following applications. Mr Fisher was elected Chair.

1. STE/14760/8-LB Proposed renovation and extensions to existing elm barn. Manor Farm, Church Road, Steventon.

No objection

2. STE/2647/7 Conversion of existing loft space with association dormer roof extensions. Willow Cottage, Steventon Hill, Steventon.

No objection

3. R3.0092/09 Amended position of wooden pavilion structure. St. Michaels CE Primary School, The Causeway, Steventon.

No objection

9.3. **Burial Ground** MR, SR, Clerk

The Clerk was still trying to find a board to take one or two A4 sheets at a reasonable price.

Action 09/12/04: Clerk

9.4. **Village Waterways, ditches and Flooding** RB, LH, MR, SR

There would be another ditching day on 10th December to clear leaves from the waterways all welcome. Concern was raised that on the last clearance the ditch by Field Gardens a resident had warned of rat poison in the ditch. It was not clear who was responsible but it was a water rat area. There had been reports of problems with rats in that area.

9.5. **Footpaths** RB, SF, LH

The bridge on the A34 some work started.

9.6. **Trees and Greens** RB, SF, AI, MR

Mr Read had looked at the two trees and agreed that they were dead. See 4.3 above. Mike Cabernall, a landscape architect involved in a community orchard in Drayton, had agreed to email suggestions for the area around the war memorial to Sarinc and copy in the Parish Council.

9.7. **Parish Plan** AI, MH, WT

9.8. **Playground** CD, AI, WT

A quote had been received from Playground Services for the repair of spring horses in the playground. This had not been mentioned on the Rospa report commissioned by the Parish Council though featured on the completion survey done on behalf of Playground Services. The Clerk to contact PlaySafety Limited to request clarification and advice.

Action 09/12/05: Clerk

9.9. **Thames Water liaison** LH, SR, WT

Gard had employed a barrister to represent them at the public inquiry and had an internationally known expert. The public inquiry is about the 25 year plan of Thames Water the reservoir is only part of it. The Parish Council agreed that if possible someone should attend. A working group consisting of Ms Hotchin, Mrs Rees and Mr Temple were working on the revised draft management plan and preparing a submission to the inquiry.

Action 09/12/06: Ms Hotchin, Mrs Rees, Mr Temple

9.10. **Sarinc** SR, WT

9.11. **Sports and Social Club** RB, MR

9.12. **Website** LH, MH, SR, C

10. FINANCE

10.1. **Accounts 2009-10**

The accounts were discussed and approved. Proposed: Mrs Rees. Seconded: Mr Reade.

10.2. **Cheques for Signature**

11. CORRESPONDENCE

11.1. **Received**

1/11/09	South and Vale Carers Centre	Request for funds
2/11/09	Oxford Association for the blind	Request for funds
3/11/09	OFA	Receipt of membership
3/11/09	E Charity Commission	Reminder of return required on recreation ground

5/11/09	VWH	STE/14760/8-LB 09/1984.LBC Proposed renovation and extension of existing elm barn Manor Farm, Church Road - Mr R Tyrell Response required by 24 November
5/11/09	Playground Services (A Ivin)	Report on playground and estimate for repairs.
5/11/09	OCC Fire & Rescue	Integrated risk management consultation action plan
6/11/09	E ORCC	Nov newsletter
6/11/09	Thomas & Jarvis	Invoice for painting Children's play area
7/11/09	VWH	Planning application STE/2647/7 09/02034/FUL Conversion of existing loft space with associated dormer roof extensions Willow Cottage, Steventon Hill - Mr S Brockman response required by 26 November
7/11/09	CPRE	Oxfordshire bulletin
10/11/09	E VWH Planning	Acknowledgement of receipt response on planning applications
10/11/09	E Paul Whittington	Thanks from Oxford Fencing for cheque received
11/11/09	E Rita Atkinson	Submission date for Damascus bid
11/11/09	CPRE	Countryside voice
12/11/09	E OCC	Transport plan newsletter 3
13/11/09	OPFA	Newsletter
14/11/09	Clerks and Councils	Direct newsletter
15/11/09	VWH Planning	More drawings of fence for basketball court required
16/11/09	SLCC	The clerk newsletter
17/11/09	E Peter Ronald OCC	Response that 20 mph being trialled no other areas until results are examined
18/11/09	Peter Miller to R Bosley	Steventon Village Hall Committee
19/11/09	E Peter Ronald OCC	Request for copy of letter committing 15k to zebra
19/11/09	E Steven Methven, Sovereign	Plan to progress on land off Barnett Road
20/11/09	E Bethan Morgan	Agreed to come to the January meeting to explain the Emergency plan template
20/11/09	Crimestoppers	Notice
21/11/09	Sarinc	Trees on the Green possible felling of two trees
23/11/09	E Cumnor Parish Council	Response letter re Planning Applications
23/11/09	E Local Transport plan	Invitation to join
23/11/09	VWH	Chairman's Community awards lunc 6 March 2010
25/11/09	Village Hall	Invoice for room hire
26/11/09	Steven Methven Sovereign	Copies of revised plan
26/11/09	The Independent Advice Centre	Request for funds
27/11/09	E. VWH D Wilson	Waste Collection and recycling meeting 3 Dec
27/11/09	Oxfordshire business enterprises	Notice and leaflet
27/11/09	CPRE	Letter writing re pylons
28/11/09	VWH	STE/21051 17 Stocks Lane Mr & Mrs Cooper. Demolition of outbuildings erection of rear extension with loft accommodation.
29/11/09	VWH planning	Your Vale your future additional consultations
30/11/09	Milton Matters	Newsletter

11.2. Sent

5/11/09	E Planning Portal	Resubmission of basketball application
6/11/09	E VWH planning	application STE/21016 13 The Green rear extension NO OBJECTION
6/11/09	E OCC	Emergency plan assistance request
8/11/09	E VWH Planning	Response to Planning Application proposed changes

8/11/09	E Southern Area OCC	Query on 20 mph criteria
11/11/09	Lesley Lovell	Trees on the Causeway copies Fraser, Murray, Bell, Lamb
11/11/09	Residents of Large Green	No parking on the Green only within curtilage
19/11/09	E Peter Ronald OCC	Attached letter re 15k commitment and requesting progress report
23/11/09	E VWH	Planning application STE/2647/7 09/02034/FUL Conversion of existing loft space with associated dormer roof extensions Willow Cottage, Steventon Hill - Mr S Brockman NO OBJECTION
23/11/09	E VWH	STE/14760/8-LB 09/1984.LBC Proposed renovation and extension of existing elm barn Manor Farm, Church Road - Mr R Tyrell NO OBJECTION
26/11/09	T Fraser	Minutes and Agenda
26/11/09	I Brown	Minutes and Agenda
26/11/09	M Murray	Minutes and Agenda

12. PLANNING MATTERS

12.1. Applications

STE/21051 09/02123/Ful 17 Stocks Lane, Steventon Mr & Mrs Cooper

Demolition of outbuildings and removal existing pitched and flat roofs. Erection of rear extension and new pitched roof with loft accommodation.

No objection.

13. MATTERS FOR FUTURE DISCUSSION

13.1 Bollards in Hanney Road

The Clerk was asked to email Ian Brown to ask if anything was happening about the design of the chicane and reducing the size of the bollards, which had been discussed when Ian Huds bath came to the Parish Council meeting.

Action 09/12/07: Clerk

13.2. Wind turbine

Mr Bosley would investigate the requirements and location.

Action 09/12/08: Mr Bosley

13. DATE OF NEXT MEETING. 5th January 2010.

The meeting closed at 8.40 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Richard Bosley

Position: Chair of the Parish Council

Signature:

Date: 5th January 2010