



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email steventonpc@tiscali.co.uk

Minutes of a Meeting of Steventon Parish Council held on Tuesday 6th December 2011 at 7pm in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE.

2 PRESENT

Mr R Bosley(Chair), Mr J Bennett, Mrs C Denton, Mr S Fisher, Mr R Green, Mrs S Rees, Mr M Toplis, Mr R Tyrrell and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Mr B Jones (VWH) were in attendance. There were eleven members of the public present.

3 TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]

The whole Parish Council had an interest in the Level Crossing alterations.

4 PUBLIC PARTICIPATION

4.1 Gas main work

The work to install gas mains in part of the village had been completed but although the holes had been filled in the grounds had not been reinstated to previous standards and the ditch in Castle Street had been used to dump clay residues. The resident had not been informed of any work and a great deal of inconvenience had been caused.

4.2 New build Vanderbilt homes

Extremely large lorries were being used to deliver materials to the site causing damage to the verges and roads to be blocked. The builders were parking cars around the area and on the verges rather than on the site. Mr Bosley would visit the site.

Action 11/12/01: Mr Bosley

4.3 Level Crossings

Long delays had been experienced and the new gates had already broken down a number of times. Telephones had not been installed at either crossing but a sign with a number to ring had been erected. At the meeting with the Parish Council on 27th July it had been said that phones would be installed on both sides of the two crossings linked directly to the controlling centre.

Action 11/12/02: Clerk

4.4 Zebra crossing

New signs had been erected and it seemed that regular users were becoming more aware of the crossing, however it was very dangerous in the dark.

4.5 Diamond Jubilee

The Church had booked the Village Hall for the Big Lunch on Sunday and it was asked if the Parish Council proposed to do anything to commemorate the event. A request for comments and proposals would be put in Steventon news and the results discussed at the next meeting.

Action 11/12/03: Mr Bosley

4.6 Damascus

The Damascus group were holding a litter pick on Saturday from 12 noon. The youth club welcomed all to come on Fridays between 5 and 6 in St Michael's hall. They had been successful in winning funding from Nat West.

5. REPORT FROM ANY DISTRICT OR VALE COUNCILLOR IN ATTENDANCE

Bill Jones reported on the housing supply policy. For Steventon to remain stable over the next 15 years the Vale calculated that we required 67 houses. Because housing construction had not kept up with the proposals the Vale had a shortfall and proposed to allow small developments to be fast tracked. This may include areas that would not normally have got planning permission but if it could be proved that finance and plans were in place to start build with in 12 months it may be possible to obtain permissions.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING.

The minutes of the meeting held on 1st November 2011 were accepted as a true record and signed by the Chair. Proposed: Mr Green. Seconded: Mrs Rees.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS.

7.1. Registration of Parish Council Land

A reply was still awaited from Mr Escreet.

7.2. Dog bins

Add to next Agenda

7.3. Lantern development

The developer had agreed to install some trellis and plants to break up the very white wall of pretend Cotswold stone that the planners had insisted on as a suitable material for construction.

7.4. Traffic survey by Coop

The survey was in hand.

Action 11/12/04: Mr Green

7.5. Future of the Youth Shelter Site

A reply had been received from Carillion that no further monies were available the funds had been spent on the School. Pictures were considered of alternative shapes and colours. It was felt that green with no side panels would be the most appropriate. It was proposed that Mr Green obtain a photo of one particular design in green which would be put on the parish notice board and website for public consideration. Mr Green would also take the proposed design to the Youth club meeting to get their reactions. Mrs Rees had a list of possible funding sources.

Action 11/12/05: Mr Green

Possibilities for the removal of the concrete were being investigated probably in early January.

Action 11/12/06: Mr Toplis

7.9. Environment Agency and the Ginge

A copy of the survey by the Environment Agency of levels in the Ginge had been received.

7.10. Mill race railings

The railings had been examined and no further action was needed

7.11. Culvert by North Star

The Clerk would write to Highways about the results of their survey of the culvert by the North Star.

Action 11/12/07: Clerk

7.12. Trees at the Vicarage

Nothing had been heard from the diocese.

7.13. Level crossing

The Clerk had contacted Highways concerning the widths and pedestrian access on the level crossings and had received a response that crossings were the responsibility of the railway. The work

done at the Causeway crossing had interfered with the pitchings the clerk was asked to write to the Conservation Officer at the Vale with copies to Network Rail, Ed Vaizey and Carillion.

Action 11/12/08: Clerk

Network Rail had not addressed serious concerns about the height of the barriers and safety. Joe Bennett and Robert Green would collate the information and draft a letter to discuss with solicitors in the village putting our case more strongly with some legal back up. The resulting draft would be circulated.

Action 11/12/09: Mr Bennett/Mr Green

7.14. Skip Causeway

The skip had now been decorated with fairy lights and looked very pretty.

7.15. Roads inspections

Roads would have an inspection in March when winter damage would be obvious.

8. BEST KEPT FRONT GARDENS AWARDS 2011

Results			
Large Garden	1 st	Mrs Audrey Terry	12 Stocks Lane
	2 nd	Mr & Mrs B Jarvis	Hillside Cottage
Small Garden	1 st	Mrs D Allen	Woodbine Cottage, 83 Mill St
	2 nd	Mrs B Day	10 Barnett Road
Cottage Style	1 st	Mr & Mrs P Hudson	127 The Causeway
	2 nd	Julie Reynolds/ Mark Wells	84 Mill Street

Certificates and prizes were awarded, £20 for first place winners and £10 for second. Cups would be engraved where necessary and delivered to the successful owners that would like to hold them for a year.

Action 11/12/10: Clerk

9. COMMEMORATION OF DIAMOND JUBILEE

Discussed under 4.5 above. Suggestions for commemoration of: printed mugs, a native tree planted for each child born in the year.

10. PRECEPT 2012-13

The submission for the precept was extensively discussed and decided to hold the request at the same level as last year £22,500.

Action 11/12/11: Clerk

11. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

11.1. Review of the publication scheme

The publication scheme was reviewed and agreed. No changes had been made.

11.2. Working party report on trees

The working party had examined the trees in the autumn, there were some concerns over specific trees which would be examined again in the spring.

11.3. Computer data check

The data check was acceptable.

12. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

12.1. Finance and General Purposes Committee JB, RB, RG, SR, Clerk

Nothing to report

12.2. Planning Committee RB, CD, SF, MT, RW, Clerk

Nothing to report

12.3. **Burial Ground** CD, RT, SR, Clerk

A meeting to check headstones and general maintenance was yet to be organised

12.4. **Village Waterways, ditches and Flooding** JB, RB, RG, MT, RT, RW

Nothing to report.

12.5. **Footpaths** RB, SF, RT

Nothing to report

12.6. **Trees and Greens** RB, SF, RT, RW

Nothing to report

12.7. **Parish Plan** RG, SR, Clerk

The working party has another meeting in January.

12.8. **Playground** CD, RG

Rospa report had been received but the maintenance list was still awaited.

12.9. **Sarinc**

Sarinc had no objection to the installation of a mirror on the allotment fence.

13. FINANCE

13.1. Accounts 2011-12

The accounts were discussed and agreed. Proposed: Mr Bennett. Seconded: Mr Green

13.2. Cheques for Signature

14. CORRESPONDENCE

14.1. Received

1/11/11		Diamond Jubilee Beacons	Information and application form. Guide to taking part.
4/11/11		VWH	11/01931/FUL Permission granted for erection of rear conservatory The Old Bakery Castle Street.
4/11/11		VWH	Notification of appeal 11/01530/COU 39 The Green, Mr Charles Fearson Change of use of agricultural land to garden. Inspectorate reference APP/V3120/A/11/216354
6/11/11		VWH	Application 11/02565/RENEWAL to extend the time limit of Outline Planning Permission 06/01200/OUT for Redevelopment of site involving demolition of all buildings removal of hardstandings and remediation of the site for B1 office and B2/B8 industrial, warehousing and distribution. Associated sports facilities including cafe shop and associated car parking spaces. Esso research Centre Milton Hill, Steventon.
7/11/11		Mrs J Price to Chairman	Request that the Parish fund dog bins in the Community woodland
10/11/11		Citizens Advice Abingdon	Request for funding
11/11/11		Brig N Thompson	Copy of letter to Secretary of State for Transport re level crossing
11/11/11		Brig N Thompson	Copy of letter to Simon Escreet re Parish owned land
12/11/11		Independent Advice Centre	Report on activities and request for donation
12/11/11		CPRE	Winter Countryside Voice
13/11/11	E	Carolyn Haynes	Trees growing by Mill Brook in Mill Street

14/11/11		SLCC	The Clerk magazine
15/11/11	E	By the meadow farm	Thanks for forwarding letter from Mrs Price re dog bins will be in touch with her.
20/11/11		Harwell Chiltern Campus	Invitation to stakeholders meeting
20/11/11		VWH	Parish Precept request
20/11/11		CPRE	Oxfordshire Bulletin
22/11/11	E	Mike Murray	Copy of letter to Iain Brown from OCC Fire and Rescue. Inspected site recommended some improvements to lane but suitable for access. Re Level crossing closures
22/11/11	E	Deborah Bennett	Copy of letter to Ed Vaizey re crossing response
22/11/11	E	CPRE	Consultation on Vale housing
23/11/11		Wantage & Didcot Conservative association	Schedule of Ed Vaizey's surgeries
23/11/11		HM Revenue & Customs	Notification of VAT refund for 2010-11
24/11/11	E	C Wilding	Copy of reply from Network Rail
25/11/11	E	High Sheriff Award	Nomination required
26/11/11	E	Sarinc	Copies of minutes September and October
27/11/11	E	Deborah Bennett	Copy of letter to Ed Vaizey re crossing
28/11/11		Steventon Association Friendly	Invitation for representative and partner to attend three course lunch on Sunday 15 th January
29/11/11	E	Matt Hunter Carillion	Money that was available spent on school
30/11/11	E	Rita Atkinson	Application for funding for Damascus
30/11/11	E	OALC	Members update
1/12/11		VWH	11/02790/CON & 1/02789/FUL 87 & 89 Mill Street (Amendment of planning permission 11/01502/FUL) Demolition of existing semi-detached dwelling, erection of single dwelling and car port.
1/12/11		Damascus	Thank and receipt for cheque
1/12/11		Tonks Bros	Request for ashes burial Diana Shaw
1/12/11		VWH	Withdrawal of application 1/0254/FUL 79 Hanney Road. Proposed re-build of existing workshop and addition of annex flat to first floor.
1/12/11	E	Sam Ebsworth VWH	Electoral role form to receive information
1/12/11	E	Environment Agency	Information on the survey of the Ginge
1/12/11	E	E Vaizey	Copy of response from Network Rail
2/12/11		VWH	Response to corporate strategy budget
2/12/11		Research Sites Restoration Ltd	Extension of preliminary work at Harwell liquid effluent treatment plant
2/12/11	E	Library Service Consultation	Information on meeting on 12 December
3/12/11		VWH	Work to trees. The Lodge Milton Lane
4/12/11	E	OALC	Confirmation of place booked course
5/12/11	E	Kati Hudson	Thank you for Best Kept Front Garden apologies not able to attend
6/12/11	E	Highways	Response to Stocks Lane Crossing width and wheelchair access

14.1.1. Letter from Mrs Price to Chairman

The Vale had advised Mrs Price that the Community woodland belonged to the Parish Council and that she should approach them about dog bins. The Clerk had written to her and copied the owners that the woodland was private property and therefore the Parish were unable to fund bins.

14.1.2. High Sheriff of Oxfordshire awards

It was proposed to put forward Mr Henry Midwinter for his help over many years to the local communities. Brigadier Nick Thompson was also nominated for his work for the community and particularly for GARD.

14.1.3. Trees overgrowing the Mill Brook

A letter from Carolyn Haynes of 37 Mill Street asked if something could be done about the overgrown conifers by the Mill brook in Mill Street. They were now very tall and keeping light from some houses and could be a danger in strong winds. The Parish Council discussed this and agreed that remedial action should be taken a letter to be drafted and sent to the affected residents to glean their opinion on removing the conifers and replacing with smaller growing native trees.

Action 11/11/11: Mr Bosley

14.1.4. Steventon Friendly Association

An invitation had been received to represent the Parish Council at the annual dinner on Sunday 15th January. Thanks to be sent a decision on who would attend to be made at the January meeting.

Action 11/11/12: Clerk/Parish Council

14.2. Sent

2/11/11	E	Highways	Width of Stocks Lane Crossing and wheelchair Access
2/11/11	E	Highways	Farm access Hanney Road
2/11/11	E	VWH	Planning response from Parish Council on 79 Hanney Road and Window in 39 The Green
10/11/11	E	Sarah Price	Response re dog bin at Community Woodland not Parish Land
10/11/11	E	By the Meadow Farm	Copy of letter from Sarah Price and copy of reply concerning Community Woodland
10/11/11	E	Matt Hunter Carillion	Request for funding information
28/11/11		Bill Jones	Minutes and Agenda
28/11/11		I Brown	Minutes and Agenda
28/11/11		M Murray	Minutes and Agenda
1/12/11	E	Patrina Effer, Anne Shrimpton	Copy of Agenda for next meeting Parish Council
1/12/11	E	Environment Agency	Thanks for Ginge Survey
1/12/11	E	Rita Atkinson	Acknowledge receipt of Damascus funding application
2/12/11	E	Sam Ebsworth VWH	Form re electoral roll
5/12/11	E	OALC	Booking for Roles and responsibilities course

15. PLANNING MATTERS

15.1 Planning applications

15.1.1. **Adjoining PC** Application 11/02565/RENEWAL to extend the time limit of Outline Planning Permission 06/01200/OUT for Redevelopment of site involving demolition of all buildings removal of hardstandings and remediation of the site for B1 office and B2/B8 industrial, warehousing and distribution. Associated sports facilities including cafe shop and associated car parking spaces. **Esso research Centre Milton Hill, Steventon.**

No objection

15.1.2. 11/02790/CON & 1/02789/FUL 87 & 89 Mill Street (Amendment of planning permission 11/01502/FUL) Demolition of existing semi-detached dwelling, erection of single dwelling and car port.

No objection

15.1.3. 11/02597/FUL 3 & 4 The Lanterns, Steventon. : Erection of two three bedroom houses (Retrospective)

No objection

15.2 Permitted

11/01931/FUL Permission granted for erection of rear conservatory The Old Bakery Castle Street.

15.3 Appeal

Notification of appeal 11/01530/COU 39 The Green, Mr Charles Fearson Change of use of agricultural land to garden. Inspectorate reference APP/V3120/A/11/216354.

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

- 15.1. Best kept village - The signs at Stocks lane are falling apart and looking very scruffy.
- 15.2. Litter bins on posts are frequently open.
- 15.3. Henry Midwinter leaving Oxfordshire and going to Sussex.

16. DATE OF NEXT MEETING. 3rd January 2012.

The meeting closed at 9.20 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Mr Richard Bosley
Position: Chair of the Parish Council

Signature:

Date: 3rd January 2012