



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Eimon, Parish Clerk

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Minutes of the Meeting of Steventon Parish Council held on Tuesday 6th April 2010 at 19.00 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE.

Apologies were received from Mr M Howden.

2. PRESENT

Mr R Bosley (Chair), Mrs C Denton, Mr S Fisher, Ms L Hotchin, Mrs A Ivin, Mr M Reade, Mrs S Rees, and Mr W Temple. Mrs A Eimon (Parish Clerk) and Mr I Brown (OCC) were in attendance. There were ten members of the public present.

3. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT [AND SECTION 106 OF THE LOCAL GOVERNMENT FINANCE ACT 1992]

All members of the Council have an interest in the reservoir.

4. PUBLIC PARTICIPATION

4.1. PCSO report

The PCSO reported that there had been thefts from outbuildings of vehicle parts and a van had been stolen. Patrols were being increased to vulnerable areas. A ball bearing gun had been used in a variety of areas and a close watch was being kept. Any information would be helpful.

4.2. Northway.

A number of residents voiced concern over rats that appeared to come from gardens in St. Michaels Way and Hanney Road where piles of rubbish were allowed to accumulate in gardens. One resident was preventing parking outside his property the PCSO confirmed that a public highway was available to anyone for parking providing they were not causing an obstruction. There have also been incidents of a motorcycle being ridden round the road repeatedly by a person with no helmet. Any further occurrences should be reported to the police with as much information as possible.

4.3. Castle Street

The paved area in front of the flats was dangerously uneven it was not clear who was responsible but the Clerk would report it to the Highways.

Action 10/04/01: Clerk

4.4. Drainage Village Green

The surface of the main green was increasingly uneven and the Sports and Social Club asked if they could fill some of the hollows with topsoil and reseed as a short term solution. The Parish Council agreed that this could be done and that the Sports and Social Club would provide the assessment of work required on drainage they had had done by White Horse contractors. It may be possible to obtain a grant though the present height of the water table could cause problems.

5. APPROVAL OF THE MINUTES OF THE LAST MEETING.

The minutes of the meeting held on 2nd March 2010 were accepted as a true record and signed by the Chair. Proposed: Ms Hotching. Seconded: Mrs Iven.

6. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

6.1. Parish Emergency Plan

No further action had been taken

6.2. Road verges

The Clerk had reported the broken verges

6.3. Ditches and flooding

The Clerk had reported the lack of gratings and requested that she be notified of the schedule for culvert clearance in the village reply still awaited. The culvert at Mill Street had been looked at and the Inspector had called the culvert clearing gang though he felt that an increase in water from upstream was the problem. No obvious improvement could be seen.

6.4. Water voles results of surveys BBOWT

A meeting with the allotment warden, Mrs Rees, Mr Bosely and Mrs Shrimpton would be arranged to arrange a cutting programme.

Action 10/04/02: Bosley/Rees/Sarinc

6.5. OCC – bus stop

OCC required a response from the Parish Council.

Action 10/04/02: Clerk

6.6. Parking Hanney Road

Mr & Mrs Burgess to be sent responses re land ownership of the verges in Hanney Road..

Action 10/04/03: Clerk

7. HIGHWAY MAINTENANCE

The state of the roads in Steventon was discussed particularly Stonebridge Road. The Clerk to report Stonebridge road to the Highways.

Action 10/04/04: Clerk

8. KICKABOUT AREA FENCE

The fence was discussed again to consider the requirements of the Conservation Officer that the three metre high ends would require a 20 cm gap at the bottom to comply with flood requirements. It was felt that a two metre high fence, which could be constructed without planning permission, would be sufficient to prevent disruption by footballs to the road and allotments, should it prove that this was not the case the situation would be revisited.

9. REPRESENTATIVES FROM MAY ON GROUPS AND COMMITTEES

The Chair and Deputy Chair of the Parish Council would be elected at the Annual Parish Council meeting held on 4th May. It seemed that the Parish Council were not longer required to input on the vacancy for a School Governor. A representative to the Sports and Social Club for the year would be needed but no other positions required review at this time.

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1. Finance and General Purposes Committee RB, LH, MH, SR, C

A meeting to be called to discuss and arrange the Annual Parish Meeting that is to be held on Saturday 8th May.

10.2. Planning Committee RB,SF,MH,AI,MR,SR,Clerk

10.3. Burial Ground MR, SR, Clerk

The working group had met and a location had been decided for the notice board, which Mr Reade had volunteered to install. There was some subsidence on graves that perhaps could be addressed by a working party backfilling with topsoil.

Action 10/04/05: Mr Reade

10.4. Village Waterways, ditches and Flooding RB, LH, MR, SR

A successful day had been held on 7th March no further clearance would be undertaken until after the water vole breeding season.

10.5. Footpaths RB, SF, LH

The bridge on the A34 was still ongoing.

10.6. Trees and Greens RB, SF, AI, MR

10.7. Parish Plan AI, MH, WT

10.8. Playground CD, AI, WT

It was suggested that the playground should be a no smoking area. Mr Bosley would put it in the Steventon News asking for reactions to smoking and a dog ban. Mrs Denton would investigate the viability of both.

Action 10/04/06: Mrs Denton

Mr Temple would approach the manufacturers of the play equipment to enquire about progress on ramps and steps to the slides.

Action 10/04/07: Mr Temple

10.9. Thames Water liaison LH, SR, WT

No further action. Details of websites had been circulated.

10.10. Sarinc SR, WT

10.11. Sports and Social Club RB, MR

10.12. Website LH, MH, SR, C

Information about water voles and Truck were being composed.

11. FINANCE

11.1. Accounts 2009-10

The accounts were discussed and approved. Proposed: Mrs Rees. Seconded: Mr Hotching.

The audit pack had been received from BDO LLP together with an additional notification of selection in the 5% to complete extra information. This would be discussed at the F&GP meeting.

11.2. Cheques for Signature

12. CORRESPONDENCE

12.1. Received

7/3/10	VWH	STE/21051 Rear extensions with loft accommodation 17 Stocks Lane Permit 1/3/2010
7/3/10	Town and Country Trees	Arborcultural services
12/3/10	SLCC	Courses
16/3/10	OCC	Planning permit for pre-school building
16/3/10	AON	Insurance renewal
18/3/10	OALC	Membership renewal
30/3/10	Milton Matters	Newsletter
2/4/10	BDO LLP	Audit pack
6/4/10	Mrs M Reade	Damage to drainage Little Green
6/4/10	Mr M Habermehl	Copy of letter to Vale re Planning application STE/12024/7 Coach House The Gables.

12.1.1. Drainage Little Green

A letter from Mrs M Reade expressing concern that the drainage pipe carrying flood water away from the Little Green was being damaged by vehicle access to the building site by the Gables was discussed. The Clerk was asked to write to Mr Smith the developer of the site expressing the

Parish Council concerns and the consequence to properties on the Little Green should the drain be blocked.

Action 10/04/08: Clerk

12.1.2. Development of Coach House

Letter from Mr Habermehl discussed under Planning.

12.2. Sent

14/3/10	Parochial Charities	Cheque Causeway
14/3/10	British Legion	Cheque war memorial maintenance
18/3/10	50 letters to local business	Request to contribute to zebra crossing
25/3/10	T Fraser	Minutes and Agenda
25/3/10	I Brown	Minutes and Agenda
25/3/10	M Murray	Minutes and Agenda
31/3/10	E SWCAA	Allotment survey return

13. PLANNING MATTERS

12.1 Applications

12.1.1. *March Minute: STE/12024/7 Conversion of the Coach house. The Gables, 39 The Green, Steventon Abingdon. This is a revision of a previous application that had been withdrawn to incorporate solutions to objections. The formal notification would be received from the VWHDC shortly but to be included in this meeting the information had been received from DPDS Consulting.*

The Parish Council discussed the amendment and had no objection to the proposal.

The Parish Council reviewed the above in the light of Mr Habermehl's letter but felt that the items raised did not affect their decision though of course the Vale would need to consider his objections.

14. MATTERS FOR FUTURE DISCUSSION

No matters for future discussion

15. DATE OF NEXT MEETING. 4th May 2010.

The meeting closed at 8.30 pm.

APPROVAL Signed as a true record of the Meeting:

Name: Richard Bosley

Position: Chair of the Parish Council

Signature:

Date: **4th May 2010**